

Head Coach – ACHA Division 2 Women's Hockey

Davenport University | Grand Rapids, Michigan

Employment Type: Full-Time

Work Location: On-Site | Grand Rapids, Michigan

Relocation: Required for candidates residing outside the Grand Rapids area

Position Overview

Davenport University is seeking a motivated, organized, and dedicated individual to serve as the full-time Head Coach of its newly established ACHA Division 2 Women's Hockey program.

This is an on-site position based in Grand Rapids, Michigan. **Candidates must reside in the Grand Rapids area or be willing to relocate upon accepting the position.**

The Head Coach will play an integral role in building the foundation of the program, including recruiting its inaugural roster, developing a competitive team culture, overseeing daily operations, and providing a positive student-athlete experience.

The ideal candidate will demonstrate strong leadership, communication, and organizational skills, along with a passion for developing student-athletes both on and off the ice. This position will work collaboratively with the existing women's hockey coaching staff and athletic department to establish a sustainable and competitive program.

Key Responsibilities

Program Development & Leadership

- Lead the development and growth of Davenport University's ACHA Division 2 Women's Hockey program.
- Establish a positive, competitive, and accountable team culture.

- Plan, organize, and conduct team practices, skill development sessions, and game preparation.
- Develop individual and team strategies to promote competitive success.
- Provide leadership, mentorship, and guidance to student-athletes.
- Collaborate with the ACHA Division 1 women's hockey coaching staff to support the overall growth of women's hockey at Davenport University.

Recruiting & Roster Development

- Identify, evaluate, and recruit academically and athletically qualified prospective student-athletes.
- Build and maintain relationships with prospective players, families, youth hockey organizations, and coaches.
- Recruit and develop a competitive roster for the program's inaugural season and beyond.
- Coordinate recruiting communications, campus visits, and prospective student-athlete evaluations.
- Work collaboratively with university admissions staff throughout the recruiting process.

Team Operations & Administration

- Coordinate team scheduling, travel arrangements, and game-day operations.
- Assist with managing program budgets, equipment, and other operational needs.
- Maintain accurate team records, recruiting information, and required documentation.
- Ensure compliance with ACHA, conference, university, and athletic department regulations.

- Communicate effectively with student-athletes, university personnel, and athletic department leadership.
- Assist with program marketing, community engagement, camps, and clinics.

Student-Athlete Development

- Promote academic success, personal accountability, and character development.
- Monitor student-athlete academic progress and connect players with appropriate university resources.
- Foster an inclusive, supportive, and competitive team environment.
- Serve as a positive role model and mentor for student-athletes.
- Emphasize teamwork, sportsmanship, leadership, and personal growth.

Required Qualifications

- Bachelor's degree from an accredited institution.
- Previous hockey coaching experience.
- Strong understanding of hockey fundamentals, player development, and team systems.
- Excellent leadership, communication, and organizational skills.
- Ability to recruit and develop relationships with prospective student-athletes and their families.
- Ability to work independently and collaboratively within an athletic department.
- Commitment to student-athlete academic achievement and personal development.
- **Ability to work full-time, on-site in Grand Rapids, Michigan.**
- **Willingness to relocate to the Grand Rapids area if not currently residing locally.**

- Willingness to travel and work flexible hours, including evenings and weekends.
- Ability to successfully complete required background checks and pre-employment screening.

Preferred Qualifications

- Three to five years of collegiate coaching experience.
- Previous experience coaching women's hockey.
- Experience recruiting at the collegiate or junior hockey level.
- Familiarity with ACHA rules, eligibility requirements, and collegiate hockey operations.
- Experience building or developing a new hockey program.
- Experience managing team scheduling, travel, budgets, and administrative responsibilities.

Additional Expectations

The Head Coach will be expected to represent Davenport University and its athletic department with professionalism, integrity, and a commitment to excellence.

As the leader of a newly established program, the successful candidate must demonstrate initiative, adaptability, and a willingness to take an active role in building a strong foundation for long-term success.

The position requires effective collaboration with the existing women's hockey program, athletic department staff, admissions personnel, and other university resources.

Due to the nature of the position, the Head Coach must maintain a consistent on-campus presence and be available for practices, games, recruiting activities, administrative responsibilities, and other program obligations.

About Davenport University Women's Hockey

Located in Grand Rapids, Michigan, Davenport University competes in the American Collegiate Hockey Association (ACHA).

The addition of an ACHA Division 2 Women's Hockey program represents an exciting opportunity to expand collegiate women's hockey and provide additional opportunities for student-athletes to compete while pursuing their education.

The Division 2 program will benefit from Davenport University's established athletic infrastructure, including access to athletic training, strength and conditioning, academic support, and dedicated team resources.

How to Apply

Interested candidates are encouraged to apply for the **full-time ACHA Division 2 Women's Hockey Head Coach** position through Davenport University's official employment portal.

[Apply Here – Davenport University Head Coach Position](#)

Applicants should follow the instructions provided in the official job listing and submit all required application materials through the university's employment portal.

Please note: This is a full-time, on-site position located in Grand Rapids, Michigan. Applicants who do not currently reside in the area must be willing to relocate.

Davenport University is committed to providing an inclusive and welcoming environment for all applicants.