



Adrian College

Position Title:	Head ACHA Division III Men's Hockey Coach
Purpose of Position:	Lead the Men's DIII ACHA Men's Team Program
Classification:	Administrator
Education:	Bachelor's Degree required
Supervision Received:	General supervision; reports to Athletic Director
Supervision Exercised:	Directs activity of student employees
Work Schedule:	Part-time; some evening and weekend work is required; up to 50% travel
FLSA Classification:	Exempt

Example of Duties:

This position involves frequent verbal, written, and email correspondence with current and prospective students, parents, faculty and staff. The successful candidate will:

- Develop and implement a successful recruiting/retention plan
- Plan and supervise practices/contests
- Coordinate team travel
- Manage the program operating budget
- Adhere to and ensure compliance with departmental/College/ACHA/NCAA rules and regulations
- Academic monitoring of student-athletes.
- Conducting team and individual video sessions.

Minimum requirements:

- Bachelor's Degree
- Minimum level 1 USA Hockey Coaching Certification

Desired Qualifications:

The successful candidate will be a self-starter who is able to work independently, has excellent organizational, interpersonal and communication skills. Junior, Collegiate or Professional playing and/or coaching experience.

Position offers a \$10,000 stipend paid out throughout the length of the season.

Adrian College is an Equal Employment Opportunity Employer and women and minorities are encouraged to apply. If offered a position, finalist must furnish proof of U.S. citizenship or proof of eligibility to work in the U.S. within three (3) days of commencing employment.

Interested individuals should submit a cover letter, resume, and the contact information for three references to Gary Astalos (gastalos@adrian.edu). Review of applications will begin immediately and continue until the position is filled.